



**Three Rivers Local School District
Board of Education**

401 N. Miami Avenue

Cleves, OH 45002

**Regular Meeting
Tuesday, August 14, 2018 at 6:00 p.m.
District Office**

The meeting was called to order by the President Mr. Oser at 6:00 p.m.

Roll Call: Present Five. Mr. McDonald, Mr. Murphy, Mr. Oser, Ms. Stafford, Ms. Wells
Absent. None

In Attendance:

Mr. Craig Hockenberry, Superintendent	Ms. Gail Montague, HR/Supt Office
Ms. Deb Fox, EMIS Coordinator	Mr. Jeff Langdon, Chief Operating Officer
Mr. Ceair Baggett, THS Principal	Ms. Mandy Aug, Director of Curriculum
Ms. Lisa Whitely, Director of Communications	Ms. Katie Conley, Instructional Specialist
Mr. Larry Herges, District Athletic Director	Ms. Holly Simms, Principal
Ms. Megan Baker Rivet, Director of Student Services	
Ms. Gretchen Bloomstrom, THS Assist. Principal	
Mr. Tim Wagner, Director Transportation/Food Service	

Motion 093-18 Approve Minutes

It was moved by Ms. Stafford seconded by Ms. Wells to approve and dispense with the reading of the minutes for the July 10, 2018 Regular meeting and July 24, 2018 Special Meeting

Roll Call: Present Five. Mr. McDonald, Mr. Murphy, Mr. Oser, Ms. Stafford, Ms. Wells
Nays, None.
The president declared the motion carried

HEARING OF THE PUBLIC – None

PRESENTATIONS

A. Public Inquiry – Mr. Langdon

- The Board voted on May 15, 2018 and instructed Mr. Langdon to investigate to determine if Mr. Murphy and his spouse had any influence of the RIF position of the social studies position from 1.0 FTE to .5 FTE. Mr. Langdon reported to the Board that his investigation determined that Mr. Murphy nor his spouse had any influence of the RIF. Mr. Langdon did discover during his investigation that a Board member had received student data. Mr. Langdon contacted the Board's legal counsel to determine if any FERPA laws were violated. It was determined that no FERPA laws were. The Board's legal counsel recommended to Mr. Langdon that he share this information with the entire Board and let them know to be very cautious regarding student data.

COMMITTEE REPORTS



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- A. Academic-Curriculum – Mrs. Wells and Mrs. Stafford -None
- B. Board Policies – Mr. McDonald and Mrs. Stafford - None
- C. Buildings and Grounds – Mr. Murphy and Mr. Oser
 - Next meeting is scheduled 09/11/18
 - TDG is up and running
 - Forward Edge has completed the wiring for the wireless internet.
 - TDG & Forward Edge are working on the intercom system.
- D. Finance – Mr. Murphy and Mr. Oser
 - Committee met on 8/14/2018
 - Confirmed the list of who will serve on the committee
 - Finalizing the agenda for the 9/11/18 meeting
 - Invites will be sent to the new committee members for the 9/11/18 meeting

Motion 094-18 Approve Superintendent Recommendations

It was moved by Mr. Murphy seconded by Mr. McDonald to approve the following recommendations of the Superintendent;

- A. Student workers for MathCounts Program for the 2018-2019 school year at minimum wage:

<i>Nick Buirley</i>	<i>Lee Garber-Ford</i>	<i>Tony Martini</i>
<i>Brandon McCollum</i>	<i>Lena Pitzer</i>	<i>Bren Updegrove</i>

- B. Non-Athletic supplemental contract for the following individual for the 2018-2019 school year pending background checks and proper certification:

<i>Matthew McAllister</i>	Jazz Band Director – 7% stipend
<i>Dawn Farris</i>	Destination Imagination Advisor - \$500.00 stipend
<i>JoAnn Henderson</i>	Destination Imagination Advisor - \$500.00 stipend
<i>Maria Lees</i>	Power of the Pen Advisor - \$500.00 stipend
<i>Kelly Burichin</i>	Clay Creations Club - \$500.00 stipend

- C. Increase from 7 to 8 hours daily for the Educational Aides listed to assist with the Before-Care Program effective the 2018-2019 school year:

<i>Colleen Buzek</i>	<i>Joanne Hoar</i>
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Instructional

Recommend the following instructional items be approved:

- D. Three- year agreement with Transform Consulting, LLC effective August 15, 2018 through June 30, 2021 for career academy consulting.



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E. Home Instructors for the 2018-2019 school year at \$30.00 per hour. Home Instructors are utilized as needed.

<i>Lisa Duwell</i>	<i>Nicole Fleek</i>	<i>Miranda Hoffman</i>
<i>Amy Katsetos</i>	<i>Linda Lakamp</i>	<i>Lynn Lehmann</i>
<i>Mandy Obermeyer</i>	<i>Colleen Pamulapati</i>	<i>Andrea Perry</i>
<i>Robin Picchioni</i>	<i>Megen Sherman</i>	<i>Jenny Vincent</i>
<i>Terri Voisard</i>	<i>Debbie Williams</i>	

F. New Staff Mentors for the 2018-2019 school year. Each mentor will receive a \$500.00 stipend per mentee paid with Title II funds.

<i>Tricia Brogan</i>	<i>Sarah Kemme</i>	<i>Lindsay Morgan</i>
<i>Andrea Perry</i>	<i>Amy Smith</i>	<i>Jill Stautberg</i>

Roll Call: Ayes, Five. Mr. McDonald, Mr. Murphy, Mr. Oser, Ms. Stafford, Ms. Wells
Nays, None
The President declared the motion carried

Motion 095-18 Approve Superintendent Recommendations

It was moved by Ms. Wells seconded by Mr. Murphy to approve the following recommendations of the Superintendent;

G. *Cindy Oser* as a Home Instructor for the 2018-2019 school year at \$30.00 per hour. Home Instructors utilized as needed.

Roll Call: Ayes, Four. Mr. McDonald, Mr. Murphy, Ms. Stafford, Ms. Wells
Nays, None
Abstain. Mr. Oser
The President declared the motion carried

Motion 096-18 To Table Board Policy DJP-P

It was moved by Mr. Oser seconded by Ms. Stafford to table the following;

DJP-P Purchasing Procedures

Roll Call: Ayes, Five. Mr. McDonald, Mr. Murphy, Mr. Oser, Ms. Stafford, Ms. Wells
Nays, None
The President declared the motion carried

Motion 097-18 Approve Superintendent Recommendations

It was moved by Mr. Murphy seconded by Ms. Wells to approve the following recommendations of the Superintendent;



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Operational

Recommend the following operational items be approved:

H. New and revised board policies as presented on July 10, 2018:

DJP-P	Purchasing Procedures
EBC	Emergency Management and Safety Plans
EBC-R	Emergency Management and Safety Plans (Administrative Rules/Protocols)
EEACD-R	Drug Testing for District Personnel Required to Hold a Commercial Drivers License
GBQ	Criminal Records Check
GCD	Professional Staff Hiring
GCPD	Suspension and Termination of Professional Staff Members
GDC/GDCA	Support Staff Recruiting/Posting of Vacancies/Hiring
GDE	Part-Time, Temporary and Substitute Support Staff Employment
GDI	Support Staff Assignments and Transfers
GDPD	Suspension, Demotion and Termination of Support Staff Members
IGAD	Career Technical Education
JECAA	Admission of Homeless Students
JECAA-R	Replaced with updated policy
JECBD	Intra-District Open Enrollment (NEW)
JED	Student Absences and Excuses
JEDA	Truancy
KKA	Recruiters in the Schools
LEA	Student Teaching and Internships

- I.** Renewal agreement with Hamilton County Developmental Disabilities Services (HCDDS) for mandated assessments and evaluation for resident children ages 3 and under for the Help Me Grow Program.
- J.** Revised job description for Facility Manager per attached.
- K.** Bus Driver Guaranteed Hours for the 2018-2019 school year per attached.
- L.** Bus Routes/Bus Stops for the 2018-2019 school year per attached.
- M.** Resolution granting the Transportation Supervisor to adjust bus routes/bus stops as needed for the 2018-2019 school year.

Athletics

Recommend the following athletic items be approved:



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- N. Rescind athletic supplemental contract for *Natalie Lietz* as Varsity Assistant Volleyball Coach for the 2018-2019 school year. Natalie failed to complete requirements and attend coaching meetings with Coach Graham.
- O. Revise athletic supplemental contract for *Madison Illing* from 8th grade Volleyball Coach to Varsity Assistant Volleyball Coach at 7% stipend for the 2018-2019 school year.
- P. Athletic supplemental contracts for 2018-2019 school year for the following individuals pending background checks and proper certification

<i>Nicole Stemler</i>	Volleyball Coach – 8 th grade – 7% stipend
<i>Taylor Morgan</i>	JV Boys Golf Coach – 7% stipend
<i>Steve Meyer</i>	JH Boys Soccer Assistant Coach – 7% stipend

- Q. *Sandy Martini* as Head Ticket Taker for the 2018-2019 school year at \$30.00 per contest. Paid through Athletic Budget.

- R. The following individuals as Ticket Takers for the 2018-2019 school year at \$15.00 per contest. Individuals used as needed. Paid through Athletic Budget.

<i>Michelle Lefever</i>	<i>Lynn Lehmann</i>	<i>Tracy Pennington</i>
<i>Andrea Perry</i>	<i>Renee Randall</i>	<i>Becky Rueve</i>
<i>Lauren Wood</i>		

- S. The following as Athletic Department Student Workers for the 2018-2019 school year to assist with setting up/tearing down for events, scoreboard operations and game management at minimum wage. Paid through Athletic Budget.

<i>Matt Hellebusch</i>	<i>Ellie Herbert</i>	<i>Ethan Simms</i>
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Roll Call: Ayes, Five. Mr. McDonald, Mr. Murphy, Mr. Oser, Ms. Stafford, Ms. Wells
Nays, None
The President declared the motion carried

Motion 098-18 Approve Superintendent Recommendations

It was moved by Ms. Wells seconded by Ms. Stafford to approve the following recommendations of the Superintendent;

- T. *Danny Oser* as an Athletic Department Student Worker for the 2018-2019 school year to assist with setting up/tearing down for events, scoreboard operations and game management at minimum wage. Paid through Athletic Budget.

Roll Call: Ayes, Four. Mr. McDonald, Mr. Murphy, Ms. Stafford, Ms. Wells
Nays, None



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Abstain. Mr. Oser
The President declared the motion carried

Motion 099-18 Approve Treasurer’s Recommendations

It was moved by Mr. McDonald seconded by Ms. Stafford to approve the following recommendations of the Treasurer;

- A. Recommend approval of the July Board Financial Report, Monthly Invoices and Monthly Bank Reconciliations per attached.

- B. Recommend approval of the following annual transfers:

\$10,000.00 from 001-0000 General Fund to 300-9120 Fine Arts Big Ticket Fund

\$10,000.00 from 001-0000 General Fund to 003-9907 Turf Fund

Motion -100-18 Approve Board President Recommendation

It was moved by Mr. Murphy seconded by Ms. Wells to approve the following recommendations of the Board President;

- C. Recommend appointment of Mr. Oser as the Delegate and Mr. McDonald as the Alternate Delegate for the OSBA Annual Business Meeting on November 12, 2018 at Capital Conference.

Roll Call: Ayes, Five. Mr. McDonald, Mr. Murphy, Mr. Oser, Ms. Stafford, Ms. Wells
 Nays, None.
 The president declared the motion carried

Motion 101-18 Approve Treasurer’s Recommendations

It was moved by Mr. Oser seconded by Ms. Stafford to approve the following recommendations of the Treasurer;

- D. Recommend approval of five-year Engagement Letter with Plattenburg CPA for assistance with capital asset detail and GAAP reporting per attached.

Roll Call: Ayes, Five. Mr. McDonald, Mr. Murphy, Mr. Oser, Ms. Stafford, Ms. Wells
 Nays, None.
 The president declared the motion carried

Motion -102-18 Approve Board President Recommendation

It was moved by Mr. Oser seconded by Mr. McDonald to approve to amend the agenda to include addition agenda item;

Roll Call: Ayes, Five. Mr. McDonald, Mr. Murphy, Mr. Oser, Ms. Stafford, Ms. Wells



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Nays, None.
The president declared the motion carried

Motion 103-18 Approve Treasurer’s Recommendations

It was moved by Mr. McDonald seconded by Ms. Stafford to approve the following recommendations of the Treasurer;

- E. Recommend approval of the July Investment Reports per attached.

Roll Call: Ayes, Four. Mr. McDonald, Mr. Oser, Ms. Stafford, Ms. Wells
 Nays, None.
 Abstain, One: Mr. Murphy
 The president declared the motion carried

Motion 104-18 Approve Donations

It was moved by Ms. Stafford seconded by Ms. Wells to approve the following recommendations of the Treasurer

- F. Recommend acceptance of the following donations to Three Rivers Schools:

<u>Back to School Ready Fest</u>	
\$1000.00	from Ken Neyer Memorial Golf Program
\$200.00	from Larry Herges
\$30.00	from Lisa Duwell
\$25.00	from Richard Curry Insurance Agency
\$100.00	from Dennis George Funeral Home
\$500.00	from Bridgetown Finer Meats

Roll Call: Ayes, Five. Mr. McDonald, Mr. Murphy, Mr. Oser, Ms. Stafford, Ms. Wells.
 Nays, None.
 The president declared the motion carried.

PRESENTATIONS

- A. Strategic Planning Part II – Dr. Bobby Moore
 - Dr. Moore shared with the board the participation of the Administrative team on 8/14/18
 - The timeline was discussed and what is expected to meet the deadlines.

ANNOUNCEMENTS – August 17 is the “Welcome Back” for the staff. The BOE is invited to come to the event.

HEARING OF THE PUBLIC – None



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OLD BUSINESS – Mr. McDonald greatly appreciates of Mr. Larry Herges posting of jobs online.

NEW BUSINESS

- The board development agreement has been sent to Ennis & Britton for review.
- Discussion of local levies and how to learn from it.
- Discussion of when to go on the ballot for an operating and permanent improvement levy.

Motion 105-18 Executive Session

It was moved by Ms. Stafford seconded by Ms. Wells for the board to go into executive session for the purpose of school security.

Time In: 7:40 p.m.

Roll Call: Ayes, Five. Mr. McDonald, Mr. Murphy, Mr. Oser, Ms. Stafford, Ms. Wells.
 Nays, None.
 The president declared the motion carried.

Motion 106-18 Leave Executive Session

It was moved by Mr. McDonald seconded by Ms. Wells for the board to leave executive session.

Time Out: 8:12 p.m.

Roll Call: Ayes, Five. Mr. McDonald, Mr. Murphy, Mr. Oser, Mrs. Stafford, Mrs. Wells.
 Nays, None.
 The president declared the motion carried.

Mr. Oser declared the meeting adjourned at 8:38 p.m.

President, Three Rivers Board of Education

Attest: Treasurer, Board of Education